



Welcome to Rochdale Company of Archers at our new home at Ashworth.

Induction

This sheet is available on the club website:
rochdalearchers.com > Resources > Club Documents

WebCollect

The contact details you put on WebCollect will be used to keep you informed of club news and to create your Archery GB account.

You must keep your details up to date.

GDPR

Your data will be treated as confidential and is only accessible by a few Committee Members.

AGB need: name, address, email, mobile, DoB, and gender.

Your data will never be shared with anyone without your consent. You have the right to have your data removed from WebCollect.

WhatsApp

Members chat on the [RCA Friendly Archers](#) WhatsApp group.

Membership Fees

You must be insured to shoot.

Your membership fees include affiliation to Archery GB, LAA and NCAS.

Renewals are due annually before 1st October.

Deposit

Senior members pay a deposit of £10 for a key and fob. Juniors pay £5 for a fob only.

Pay by bank transfer or cash.

If you do not renew your membership in September your fob will be deactivated.

If you leave RCA, you must return all club items for us to refund your deposit.

Gate

The code for the padlock on the first gate is:

_____.

The first gate with the green sign is a livestock gate must always be CLOSED, no exceptions.

24-7 Access

You have free access for practise, 24-7, except Friday nights.

Friday Night

We have a dedicated club night for U18s, students in Further Education, U21s and U25s.

Friday nights 6:30-9:30pm the indoor range is closed to senior archers.

~~Fob Access~~

~~To enter/exit the doors, touch your fob to the reader which releases the maglock.~~

~~Emergency Exit~~

~~In an emergency, press the plastic screen on the green emergency door release.~~

~~Intruder Alarm~~

~~The intruder alarm code is 0202. Sometimes the buttons stick, just keep pressing.~~

~~Sign-in Book~~

~~We use a Sign-in Book (diary) for our fire assembly Role Call.~~

~~Sign-in on entry and sign-out when leaving.~~

~~CCTV~~

~~The clubhouse CCTV covers just the two access doors, inside and out.~~

~~Recordings are stored locally only, overwritten every 30 days, and is password protected.~~

Solo Shooting

Seniors - Solo shooting, both indoors and outdoors, is permitted for all senior archers, but you are advised to inform someone where you are in case of emergency.

Juniors - Solo shooting is not permitted, there must always be a senior archer present, and the junior archer must be supervised by a responsible adult (they can be the same).

Carbon Arrows

Carbon arrows are permitted but if they are lost outdoors they are difficult to find.

Personal Equipment

New archers are encouraged to buy their 'accessories for archer':

finger sling, finger tab, armguard, chest guard, quiver, bow stand, arrow puller.

Club Bows

Please do not buy your own bow too soon. For a few months shoot with our lightweight bows.

~~To use our club bows, pay £1 per session into the honesty box by the Sign-in Book.~~

Club Arrows

~~If you use club arrows, make sure you pick the right length. DO NOT shoot arrows that are too short. For help, please ask a coach.~~

Damaged Club Equipment

~~If you find any club equipment broken, please write a note on the whiteboard for the Equipment Officer.~~

~~Put full arrow sets in the bow room tube.~~

Your First Bow

When you are ready to buy your first bow, do not buy used equipment from online markets.

Please speak to a coach for advice.

The coaches will gladly help you make the right decision and may go with you.

Risk Assessment

The Risk Assessment is reviewed annually. A copy is on the club website ~~and on the club Admin noticeboard.~~

Fire

~~If the alarm sounds—a loud continuous ringing siren—leave the range by the nearest exit and muster in the car park.~~

Do not re-enter the building until the all-clear.

First Aid

The First Aid kit is available.

Accident / Incident Forms

~~Forms are available on the club Admin noticeboard. See the Admin board.~~

~~Fill in what you can, pin the form to the noticeboard and message the Friendly Archers or email the Committee.~~

Kitchen Safety

~~The kitchen is a small space. Archers must not take their arrows into the kitchen, instead leave your quiver with your bow in the range.~~

Brews & Biscuits

~~Members/visitors must pay the prices displayed in the kitchen. Please pay into the honesty box.~~

~~If you see anything needs to be restocked, please email social@rochdalearchers.com.~~

~~Please wash and put away anything you use.~~

Coaching

~~Coaching is run in the range on Tuesdays from 7:00pm; except the 2nd Tuesday of the month when there is a Committee Meeting.~~

Target Faces

~~For practice, use any used target faces from the store at the right hand side of the range.~~

~~Please put destroyed target faces in the bin.~~

On club shoots, the organiser will provide new target faces.

Field Captain

Club shoots will be supervised by a Field Captain who has sole control of the shoot and is empowered to resolve all disputes.

Commands used: **All Shot**, **All Back**, **FAST**.

The Field Captain's decision is final.

Thursday Cup

~~Thursday Cup is a handicap adjusted competition so new archers can win.~~

~~To qualify for the Thursday Cup, you must shoot at least 3 Portsmouths and 1 of each of a Bray I, Vegas, WA18 and Worcester.~~

Work Parties

~~Cleaning nights to clean the range, kitchen & loo will be held on the last Monday of the month 7:00-8:00pm. Please help.~~

Requests for help will be emailed to members.

Last to Leave the Range

If you are the last to leave, please:

Turn off heaters.

Pack up your archery gear.

Turn off the lights to the shooting range, kitchen, and bow room.

Close all shutters.

~~Enter code on alarm keypad.~~

~~Fob to open front door.~~

Lock front door, turn key twice anticlockwise.

Close compound gates as you leave.

Lock the first gate nearest to Ashworth Road.