



Date of last checks		Has last report been reviewed		Date	
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Part 1 : Risk Assessment		Checks	Yes/No
1	Risk Assessment	Is RA prominently displayed in an appropriate location	
2	Risk Assessment	Is RA in date	
3	Risk Assessment	Is RA suitable and sufficient	
Comments or Actions			

Part 2 : Fire Safety		Checks	Yes/No
1	Fire Detection	Has the fire detection and alarm system been serviced	
2	Fire Extinguishers	Are fire extinguishers available in suitable locations and in test	
Comments or Actions			

Part 3 : First Aid		Checks	Yes/No
1	First Aid Box	Is First Aid box located in prominent position and suitably stocked	
2	First Aiders	Is a notice of First Aiders displayed with up-to-date names	
3	First Aiders	Are there sufficient First Aiders to adequately man Have-a-Go, Taster Session, Beginners Courses and Open Shoots	
Comments or Actions			

Part 4 : Electrical Supply		Checks	Yes/No
1	Electric Supplier	Are supplier's emergency contact details prominently displayed	
Comments or Actions			

Part 5 : Gas Supply		Checks	Yes/No
1	Gas Supplier	Are supplier's emergency contact details prominently displayed	
2	Meter Cupboard	Labelling, cross bond, wall entry sleeve	
3	Warm Air Heater	Has the warm air heater been serviced	
Comments or Actions			

Part 6 : Water Supply		Checks	Yes/No
1	Water Supplier	Are supplier's emergency contact details prominently displayed	
2	Range Stopcock	Is range stopcock accessible and prominently signed	
3	Range Stopcock	Does range stopcock operate to adequately isolate water supply	
Comments or Actions			



Part 7 : Shooting Area		Checks	Yes/No
1	Escape Routes	Are escape routes clearly signed and unobstructed	
2	Internal Doors	Are internal doors free from damage and fit for use	
3	Internal Doors	Do internal doors to shooting area lock/unlock	
4	Carpet	Is carpet bonded and free from trip hazards	
5	Ventilation Fan	Does ventilation fan operate, free from damage and fit for use	
6	Lighting Switches	Are lighting switches free from damage and fit for use	
7	Lighting Holders	Are lighting holders free from damage and fit for use	
8	Power Outlets	Are power outlets free from damage and fit for use	
9	Electrical Appliances	Have portable electrical appliances been visually inspected	
10	Gas Supply Pipes	Are gas supply pipes suitable labelled	
Comments or Actions			

Part 8 : WC		Checks	Yes/No
1	Door	Does door lock/unlock and successfully display "In Use"	
2	Disable Person Alarm	Does pull cord Disabled Person Alarm operate effectively	
3	Consumables	Are consumables stored securely in appropriate locations	
4	Wastewater Pipes	Are wastewater pipes free from damage & leaks and fit for use	
5	Water Pipes	Are water pipes free from damage & leaks and fit for use	
6	Isolation Vales	Do isolation valves to toilet & wash basin adequately isolate water supply	
7	Toilet	Does toilet flush effectively without leaks and fit for use	
8	Wash Basin	Does wash basin drain freely without leaks and fit for use	
Comments or Actions			

Part 9 : Kitchen Area		Checks	Yes/No
1	Gas Supply Pipes	Are gas supply pipes suitable labelled	
2	Escape Routes	Are escape routes clearly signed and unobstructed	
3	Fire Blanket	Is a fire blanket accessible in easy reach of hobs and oven	
4	Sink	Does sink drain freely without leaks and fit for use	
5	Water Pipes	Are water pipes free from damage & leaks and fit for use	
6	Isolation Vales	Do isolation valves to sink operate to adequately isolate water supply	
7	Gas Cooker	Is gas cooker free from damage and fit for use	
8	Fridge	Are fridges free from damage, cooling adequately and fit for use	
9	Microwaves	Are microwave ovens free from damage and fit for use	
10	Kettles	Are kettles free from damage and fit for use	
11	Escape Routes	Are escape routes clearly signed and unobstructed	
12	Worktops	Are worktops free from damage and fit for use	
13	Water Heater	Are water pipes free from damage & leaks and fit for use	
14	Water Heater PRV	Does water heater pressure relief valve operate correctly	
15	Flammable Materials	Are flammable materials stored securely in appropriate locations	
Comments or Actions			



Part 10 : Work Area		Checks	Yes/No
1	Escape Routes	Are escape routes clearly signed and unobstructed	
2	Flammable Materials	Are flammable materials stored securely in appropriate locations	
3	Wall Storage	Are wall storage secure	
4	Vacuum Cleaners	Are vacuum cleaners free from damage and fit for use	
Comments or Actions			

Part 11 : Storage Area		Checks	Yes/No
1	Escape Routes	Are escape routes clearly signed and unobstructed	
2	Flammable Materials	Are flammable materials stored securely in appropriate locations	
3	Wall Storage	Are wall storage secure	
Comments or Actions			

Part 12 : External Areas		Checks	Yes/No
1	Doors	Are doors free from damage and fit for use	
2	Paved Areas	Are paved areas free from trip hazards	
3	Gutters	Are gutters free from damage and fit for use	
4	Parking Areas	Are parking areas suitably light at night	
Comments or Actions			

Part 13 : General Observations & Actions

Part 14 : Indoor Range Safety Checks were carried out by:	
Name	Signature
Name	Signature
Name	Signature