



Emergency Contact & Medical Form

We are pleased to welcome you to *Rochdale Company of Archers*.



Personal Details To ensure we have up-to-date emergency contact details for the parent/carer of the Junior Archers, please complete this form and return it to the Junior Secretary or Junior Coach.

Junior Archer			
Gender		Address	
Date of Birth			
Phone			

Emergency Contacts To ensure we have the correct emergency contact details, please provide details of the person(s) who should be contacted in the event of an incident/accident.

1. Contact name of parent/carer		2. Alternative contact name of parent/carer	
Relationship to junior archer		Relationship to junior archer	
Emergency contact number		Emergency contact number	

By returning this completed form, I agree to my son/daughter/child taking part in club activities.

I understand that in the event of injury or illness, all reasonable steps will be taken to deal with the incident appropriately and to contact me.

Additional Needs Archery is a fully inclusive sport and we encourage all juniors (from age 8) to take part, regardless of ethnicity, religion, background or ability.

If your child has a disability or specific additional needs, e.g.:

a medical need (e.g. asthma, epilepsy, diabetes, allergies, hay fever)

a physical need (either a current or previous injury to any part of the body)

a physical disability (including visual/needing glasses or hearing impairment)

a learning need/disability (e.g. autism, ADHD, dyslexia, dyscalculia, working memory, SEN)

Please ensure that the session leader is aware of your child's needs before they join in with any part of the junior session or club coaching. The session leader or coaches can then make the best available and most discrete adaptations which will enable your child to participate as fully as possible in the sessions.

Your records will be kept securely and only accessed if necessary. Coaches or session leaders will only share this information, after consultation with parent/carer, if it is necessary to do so, to ensure the safeguarding of your child and to ensure that your child is able to have a positive experience.

Needs my child has which I would like to share now:

Medical	
Physical	
Learning	

I have read the above and understand that I will be responsible for passing on all relevant information.

Name of parent/carer	
Signature of parent/carer	
Date	



Photography & Filming Consent Form

Consent Form for *Rochdale Company of Archers*.



In accordance with the Archery GB Safeguarding Children and Young People Policy, we wish to inform you of RCA's photography policy which follows the guidance in The Archery GB Guidance Document (SCG 05) Photographing/Videoing Children and Young People in Sport; a copy of this is on the club noticeboard.

Parents/carers should be aware that it is highly likely that photographs will be taken at RCA events such as social occasions like the Christmas party or at club shoots.

These will often be published on the club's Facebook page and/or website. Young people will not be named if these are photographs of individuals. They may be named by first name only if they are part of a group but will not be referred to specifically.

Photographs of children/young people will only be taken/used if they are in suitable dress and show a positive image.

Images will only be stored for as long as is necessary, for the purpose for which they have been taken and then will be deleted. Reasonable care will be taken to ensure they are stored securely.

If parents/carers do not wish for photographs of their child to be taken in a specific situation, they should inform the photographer and/or the organiser of the club event.

If parents/junior archers have concerns about images being taken they should report this to a club official. If images are deemed inappropriate or there are concerns that images are being used inappropriately, this should be recorded on a safeguarding incident form and passed to a club official/safeguarding officer immediately.

Coaches may sometimes use video recording as a training aid. They will only use these recordings for a limited time duration, after which they will be deleted. Parents/carers will usually be consulted before these recordings are made.

Parents or other Juniors will agree to not publish photographs of other people's children on public media sites such as Facebook without the consent of both the child and the parent. They should also not name any child in a way in which it makes them identifiable in a published photograph, through the comments they may add to such a site.

I have read/am aware of the Archery GB Guidance Document (SCG 05) Photographing/Videoing Children and Young People in Sport.

I consent to Rochdale Company of Archers using photos/videos as outlined above.

I have read/am aware of how the organisation will use images in future and agree to follow the club's guidelines.

	Junior Archer	Parent/Carer
Name		
Signature		
Date		